

Central Louisiana Human Services District

Board Meeting

Rapides Foundation

1101 4th Street, 2nd floor, Classroom C

Alexandria, LA 71301

March 13, 2014

3:00 pm

I. Call to Order

The meeting was called to order at 3:00 pm by Chair James Sprinkle.

II. Read and Approve March Meeting Agenda (Vote) Solicit Public Comment Requests

A copy was provided to all in attendance. James read aloud the agenda for the board meeting. The public was asked to fill out Public Comment Form and turn in to Crystal for response. No discussion or comments were received at this time. James then asked for a motion to accept the March, 2014 agenda. Roseada motioned to accept the board meeting agenda with a second motion by Clarence. Jim asked for any comments from the board and public. No comments received. All board members were in favor and none opposed. Motion carried.

III. Consent Agenda (Vote)

1. February Board Minutes **H**

James confirmed that all board members had received the February, 2104 minutes via email and had reviewed them. James then asked for a motion to accept the Consent Agenda. Tommy motioned first to accept the board meeting agenda with a second motion by Edwina. Jim asked for any comments from the board and public. All board members were in favor and none opposed. Motion carried.

IV. Policy Reviews/Special Orders

1. Executive Limits

a. II. K. Community Relations **(Vote) x2**

Egan asked the board to defer this Executive Limit to the April meeting. Clarence motioned for this Executive Limit to be tabled until April. Tommy made the second motion. No discussion and none opposed. Motion carried.

Egan asked the board to MOVE this Executive Limit to April on the calendar permanently. Roseada motioned for this Executive Limit to be moved permanently to April on the board calendar. Tommy motioned second. No discussion and none opposed. Motion carried.

V. Board Business

1. Monthly Financial Report (Vote) H

Jim confirmed that all board members had received the financial report through email and had reviewed it. There was discussion and questions from the board. Karin Shrader, CFO, was presented to answer the questions. Jim asked for a motion to accept the Financial Report. Edwina motioned first with Ron making the second motion. There was no other discussion and none opposed. Motion carried.

2. Member's Term Wishes Sent to Parishes **H**

Jim addressed with board with this calendar item. He reviewed the handout that showed which Parish board members seat is expiring this July. There was discussion how to renew, etc.

- 1) *Edwina Ricks – needs a letter to send to Grant Parish Police Jury to have her voted in for her another term. Her term will be need to be retroactive starting 2013. Term will be July 2013 – July 2016.*
- 2) *Ron Carr – he will contact his parish personally (LaSalle Parish Police Jury) to be voted for his second term, July 2014 – July 2017.*
- 3) *Greg Walker – he will send his own letter to Rapides Parish Police Jury.*
- 4) *Bob Westmoreland – needs a letter to deliver to Vernon Parish Police Jury to serve another term: July 2014 – July 2017.*
- 5) *Harry Foster – needs a letter to send to Winn Parish Police Jury to serve another term: July 2014 – July 2017.*

3. Update on Tommy Davis' Governor's appointment.....

Jim has talked with the Governor's office for the fourth time on 3/6/14. They are trying to get this re-appointment signed.

4. Phase III Work Plan (Vote)

Jim informed the board the committee met on Wednesday, 3/5/14 and reviewed the Phase III Work Plan. Jim reported that it is the recommendation of the committee that CLHSD Board is ready for the Phase III assessment and asked for a motion to send a letter of request for the Phase III Assessment. Roseada motioned first for a letter to be sent with Edwina making the second motion. No discussion from the board or public and none opposed. Motion carried.

5. ED Performance Evaluation Committee Report (Vote) **H**

Jim asked the board to review their handout of the report on ED Performance Evaluation. Jim asked for a motion for the board to go into Executive Session. Clarence made the first motion with Tommy making the second motion. **The board went into Executive Session at 3:16 pm.**

Executive Session: Board members discussed the report. The board asked to see Karin Shrader and Lizz White, separately for specific questions. Egan was invited into the Executive Session for the board to discuss with him their decision.

The Board ended Executive Session at 4:00 pm. Jim asked for a motion to accept the ED Evaluation Committee report to be accepted with changes. Clarence made a motion to accept the report with the following change: the ED will have a one-time pay adjustment of 5% contingent upon the classified employees receiving a 4% performance adjustment Fall 2014. A second motion was made my Ron. No discussion and none opposed. Motion carried.

VI. Next Month

1. Policy Review for April: III. H. Board Committee Principle

Jim asked a board member to review policy and report to board at April meeting. Clarence volunteered to review policy and report at the April meeting.

2. Board Business For April: Verify Financial Disclosures

Jim informed the board it is time to file their Tier 2.1 Personal Financial Disclosure Statements. They are to be filed by May 15th. Board members that have done it by the April board meeting will sign a signature page verifying they have filed. If not in April, then at the May meeting. This filing is due May 15th, annually.

The Tier 2.1 form will be emailed to all board members, as well as the web link.

VII. Questions/Comments As Solicited

VIII. Announcements

Next meeting April 10th, 2014.

IX. Adjournment

Jim asked for a motion to adjourn the meeting. A motion was made by Harry and seconded by Ron. Motion carried. Meeting was adjourned at 4:05 pm.